

## Standards Assessment Sub-Committee - Assessment Criteria

Ref: ..... Subject Member: .....

1	Is the Subject Member a member of the Council or a parish council covered by the Standards Committee?	
2	Was the Subject Member in office at the time of the alleged breach of the Code of Conduct?	
3	Is the Subject Member still a member of the Council, or a member of another authority?	
4	Has the complaint already been the subject of an investigation or other action relating to the Code of Conduct by this or another regulatory authority?	
5	Would the complaint, if proven, be a breach of the Code under which the Subject Member was operating at the time of the alleged misconduct?	
6	Is the complaint about something that happened so long ago that there would be little benefit in taking action now?	
7	Has enough information been submitted to enable the Sub-Committee to reach a decision?	
8	Is the complaint too trivial to warrant further action?	
9	Does the complaint appear to be simply malicious, politically motivated or tit-for-tat?	
10	Does the Sub-Committee consider that the complaint should be referred for investigation?	
11	If the complaint is to be referred for investigation is it appropriate for this to be investigated locally?	
12	Does the Sub-Committee consider that the complaint should be referred for other action?	

**Signed:** ..... (Chairman)

**Dated:** .....